

Spring Market 2023 Vendor Application & Event Rules

events@stfrancismd.org

ST. FRANCIS
EPISCOPAL PARISH & COMMUNITY CENTER

Do Justice. Love Mercy. Walk Humbly with God.
2216 Pot Spring Rd, Timonium, MD 21093
(410) 252-4465 | stfrancismd.org



Date/Time: Saturday, May 13, 2023 : 11:00 AM—3:00 PM; set-up by 10:00 AM; clean up by 4:00 PM

Location: 2216 Pot Spring Road, Timonium, MD 21093 : 410.252.4465

Space Reservation Fee: \$20/space (approx. 8' x 6' single space). No refunds.

Application Process & Deadline: Mail completed vendor application and \$20 check, payable to St. Francis Episcopal Parish & Community Center, to Spring Market at St. Francis Episcopal Parish & Community Center, 2216 Pot Spring Road, Timonium, MD 21093 by 3:00 PM on Friday, May 5, 2023. Returned checks will negate this application. Food products, and any other “edible” or “consumable” items are not permitted at vendor tables without express permission from the event chair. Any weapons, alcohol/drugs, fireworks, and adult material strictly prohibited. The Events Team reserves the right to accept/reject applicants and remove approved vendors who violate this agreement on event day. Event is rain or shine. No refunds will be issued.

Space Assignments & Parking: All vendor spaces are indoors unless otherwise specified. Space assignments are approximately 8' x 6' each. Specific booth locations are not guaranteed. Vendors may bring tables, chairs, and tents. All vendors are responsible for cleaning up and removing garbage and refuse at individual booths by 4:00 PM. Trash and paper dumpsters are available on premises. Check in begins at 10:00 AM and vendor parking is available in the main lot. Vehicles are not permitted near the food sales area during the event.

Event Day Sales Transactions: Vendors are responsible for collecting booth sales money. Food, drinks, and dessert (handled and sold according to Baltimore County Department of Health’s Food Service Regulations) will be available for purchase throughout the day. No other fees apply.

VENDOR INFORMATION

- NAME _____
- COMPANY NAME (if applicable) _____
- ADDRESS _____
- PHONE _____
- EMAIL _____
- TYPE OF ITEMS FOR SALE _____

I have read and agree to the Vendor Rules governing the 2023 Spring Market.

Signature: _____ Date: _____

OFFICE USE ONLY Vendor type: Standard PAID _____ Business Partner INVITE _____ Other _____
Payment Type: _____ Date Received: _____ Vendor Approved by: _____